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## School District No. 20 (Kootenay-Columbia)

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### TBERC (Teacher Board Education Resource Committee)

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#### Teacher Checklist

Classroom Teacher Name:

School:

Date:

In order to determine if a referral to TBERC is in order a teacher must provide/obtain the following information about their class in order to be referred.

**A. Class Overview:**

- ☐ grade:
- ☐ number of students in the class:
- ☐ number of IEP'S in the class:
- ☐ description/amount of LAT/SST, EA, CCW/CYCW support being provided for the class:

**B. Teacher Tracking:** ongoing documentation for a student and/or classroom including:

- ☐ strengths:
- ☐ areas of concern:
- ☐ academics:
- ☐ social/emotional concerns:
- ☐ peer relationships:
- ☐ behavior: specific behavior incidents and triggers

C. Identified Students:

IDENTIFIED STUDENTS				
Student Name	Designation	Concerns Around Student Socially/Behaviourally at the Regular Class Level	Concerns Around Ability to Function within the Class Instructional Range	Other Concerns

D. Unidentified Students:

IDENTIFIED STUDENTS				
Student Name	Designation	Concerns Around Student Socially/Behaviourally at the Regular Class Level	Concerns Around Ability to Function within the Class Instructional Range	Other Concerns

E. Please Attach:

- ☐ School-Based Team Minutes
- ☐ Parent Communication Notes
- ☐ Records of Communication with Student Support Teacher
- ☐ Communication with Principal/Vice Principal
- ☐ Other Relevant Documentation

**F. Please Attach:**

- ☐ Classroom Teacher's Recommendations
- ☐ Resources
- ☐ Supports
- ☐ In Service
- ☐ Actions you feel will improve the learning conditions of your class

**Please attach all relevant documentation to support your referral.**