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## School District No. 20 (Kootenay-Columbia)

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### TBERC (Teacher Board Education Resource Committee)

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#### Teacher Checklist

Classroom Teacher Name:

School:

Date:

In order to determine if a referral to TBERC is in order a teacher must provide/obtain the following information about their class in order to be referred.

**A. Class Overview:**

- grade:
- number of students in the class:
- number of IEP'S in the class:
- description/amount of LAT/SST, EA, CCW/CYCW support being provided for the class:

**B. Teacher Tracking:** ongoing documentation for a student and/or classroom including:

- strengths:
- areas of concern:
- academics:
- social/emotional concerns:
- peer relationships:
- behavior: specific behavior incidents and triggers

**C. Identified Students:**

<b>IDENTIFIED STUDENTS</b>				
Student Name	Designation	Concerns Around Student Socially/Behaviourally at the Regular Class Level	Concerns Around Ability to Function within the Class Instructional Range	Other Concerns

**D. Unidentified Students:**

<b>IDENTIFIED STUDENTS</b>				
Student Name	Designation	Concerns Around Student Socially/Behaviourally at the Regular Class Level	Concerns Around Ability to Function within the Class Instructional Range	Other Concerns

**E. Please Attach:**

- School-Based Team Minutes
- Parent Communication Notes
- Records of Communication with Student Support Teacher
- Communication with Principal/Vice Principal
- Other Relevant Documentation

**F. Please Attach:**

- Classroom Teacher's Recommendations
- Resources
- Supports
- In Service
- Actions you feel will improve the learning conditions of your class

**Please attach all relevant documentation to support your referral.**